APPLICATION FORM FOR EMPLOYMENT IN ECHS

POST APPLIED FOR_____

Name of Polyclinics applied for_____

Affix recent passport size photographs

1. Name _____

   (If Ex-serviceman No_____Rank_____

   Arms/Service_____Unit last served_____

2. Date of birth _____

3. Sex: M/F _____

4. Postal Address_____

   _____

   Pin_____Mob No_____E-mail ID_____

5. Education Qualification (Phtocopies duly attested to be attached)

	Qualification	Year of Passing	Place of Passing	No of Attempts	% marks
(a)					
(b)					
(c)					
(d)					
(e)					

6. Work experience(Experience certificate must be attached for consideration)

	Place of work/Hospital	Period of Employment	Reason for leaving to Job

7. Registration No and date of registration with Indian/State Medical Council _____ (Photocopy of registration to be attached).

8. Honours and Awards(Professional & Service)

9. Details of previous service in Army/Central/State Govt (Photocopy of ESM PPO & Discharge book to be attached duly attested).

10. Total pd of serving (including SSC if any)_____

11. Details of Previous service if any with ECHS and reason for termination _____

DECLARATION

1. I hereby solemnly declare that all the statement made in the above application are true and correct to be best of my knowledge and belief.

2. I fully understand and that in the events of any information furnished being found false or incorrect, action can be taken against me.

Place :_____ Signature_____

Date :_____ Name of applicant_____

GENERAL INSTRUCTIONS

1. Age:- Employment age should be as mentioned at Appx 'A' & Appx 'B' below.

2. **Contractual Terms & Conditions** : The contractual employment will be for a period of one year April to 31 March subject to review of their conduct and performance during the employment. The contractual employees will not be entitled to any allowances, financial benefits or concessions as admissible to Govt employees. The detailed terms and conditions for employment are available with ECHS Cell, Station Headquarter, Delhi Cantt-110010 (Phone No 011-25694821 & Mobile No 8448198118) and can be checked by applicants.

3. **Working hours**. The working hours for staff (less Ser 1 to 2) would be 48 hours per week (8x6) from Monday to Saturday and Sunday will be holiday. For specialists (Medical Specialist & Gynecologist) the working hours would be 30 hours per week (5x6) from Monday to Saturday and Sunday will be holiday.

4. **Leave**. Admissible **2.5 days** for every completed month during the contractual period which will lapse, if accumulated, at the end of six months. Entitled leave will be besides, Sundays & Gazetted Holidays.

5. **Termination of Services**. Contract can be terminated by either side by giving one month's notice.

6. The interview for all above categories will be held at HQ Delhi Area, Delhi Cantt. The desired candidate will submit Application form alongwith copies of Academic/Professional/ Work experience certificates, Medical Council Registration, Copy of PAN Card & Residence/Address proof duly self attested alongwith one pass port size photograph by 09 Jan 2023 the latest at ECHS Cell, Station Headquarter, Delhi Cantt. Original copies of certificates should be carried on the date of interview for verification.

The candidates who were earlier employed in ECHS but whose services were terminated/ not extended for the second year employment need not apply.

MEDICAL FITNESS CERTIFICATE

(FOR GOVT SERVICE / NON GOVT SERVICE)

1. I, do certify that have examined No_____ Rank_____ Name_____ S/O, D/O, W/o _____ a candidate for employment as (Name of Post)_____ has been medically examined and found to be physically & mentally fit to perform his/ her duties in ECHS Polyclinic.

2. His/ her age as on 01 Apr (upcoming year) is _____ years as per date of birth _____ records in the documents.

Signature of Candidate

Sig of MO with Stamp _____

Place : Date :

COUNTERSIGNATURE OF SEMO / CMO

Place :

Dated :

SEQUENCE OF DOCUMENTS

Details of Documents Required (One set of Photocopies)

1. Aadhaar Card.
2. PAN Card.
3. 10th Certificate.
4. 12th Certificate.
5. Graduation Certificate.
6. Diploma / Degree.
7. Attempt Certificate/year wise mark sheets for passing MBBS/BDS.
8. Valid Medical / Dental Council Registration Certificate.
9. Valid Driving License for LMV / HyVehs (for drivers only).
10. PPO, Discharge Book, ESM I/Card, (For ESM only).
11. Medical Fitness Certificate.
12. Experience Certificate (as applicable).
13. No Objection Certificate from current employer (if applicable).

(All documents to be attached duly self attested)

Appendix 'A'

REVISED QRs FOR EMPLOYMENT OF MEDICAL/PARA-MEDICAL STAFF FOR EX-SERVICEMEN CONTRIBUTORY HEALTH SCHEME

Ser No	Cat	Age Limit		Basic Qualifi-cation	Work experience	Desirable Attributes	Reservation for Ex-Servicemen	Contractual fees (Per month)
		For employ- ment	For contra-ctual					
1.	Medical Officer	66	68*	MBBS	Min 05 years after internship Preferable addl Qualification in medicine/surgery	Merit in MBBS PG /Other Additional qualification. Expe- rience of more than 05 years	60%	Rs. 75000/- (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20 Nov 2017).
2.	Specialist (Medical Specialist & Gynaecol- ogist	68	70*	MD/MS in Specialty concerned /DNB	Minimum 05 years in the Specialty after Post Graduation	Merit in MBBS, Merit in PG. Additional qualification.	60%	Rs. 100000/- (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20 Nov 2017).
3.	Dental Officer	63	65*	BDS	Minimum 05 years work experience	Merit in BDS. PG/ Other Additional qualification. Experience more than 5 years	60%	Rs. 75000 (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20 Nov 2017).
4.	Officer In Charge Polyclinic	63	65*	Graduate	Minimum 5 years work experience in Health care institutions or Managerial Positions	Additional managerial qualifications. Experience of more than 10 years. Computer qualifications	100%	Rs. 75000/- (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20 Nov 2017).
5.	Nursing Assistant (Nurse)	56	58*	BSc Nursing	Minimum 5 years experience	Degree in Nursing/ any diploma/ Spe-cialty nursing. Exp- erience of more than 10 years.	70%	Rs. 28000/- (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20 Nov 2017).

(*Amended vide GoI, MoD letter No 22(72)/2017/ WE/D (Res-I) dt 18 Dec 2017).

Ser No	Cat	Age Limit		Basic Qualifi-cation	Work experience	Desirable Attributes	Reservation for Ex-Servicemen	Contractual fees (Per month)
		For employ-ment	For contra-ctual					
6.	Nursing Assistant (General)	56	**58***	G N M Diploma/ Class I Nursing Assistants Course (Armed Forces)	Minimum 5 years experience	Any diploma/ course in Specialty nursing. Experience of more than 10 years.	70%	**Rs. 28100/-** (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20Nov2017).
7.	Nursing Assistant (X Ray Assistant/ Radiogr-apher)	56	**58***	Diploma/ Class 1Ra-diographer Course (Armed Forces)	Minimum 5 years experience.	Any course in Ultrasound/Med technology. Experience of more than 10 years.	70%	**Rs. 28100/-** (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20Nov2017).
8.	Nursing Assistant (Physiot-herapist)	56	**58***	Diploma/ Class 1 Physio-therapy Course (Armed Forces)	Minimum 5 years experience	Experience of more than 10 years	70%	**Rs. 28100/-** (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20Nov2017).
9.	Labora-tory Assistant	56	**58***	DMLT/ Class I Labora-tory Tech Course (Armed Forces)	Minimum 5 years work experience in Laboratory	Experience of more than 10 years	70%	**Rs. 28100/-** (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20Nov2017).
10.	Dental Hygienist Dental Assistant	56	**58***	Diploma Holder in Dental Hyg/ Class-1 DH/DORA Course (Armed Forces)	Minimum 5 years experience in Dental Laboratory	Experience of more than 10 years	70%	**Rs. 28100/-** (Amended vide GoI, MoD letter No 22D(25)/2017/ WE/D (Res-I) dt 20Nov2017).

(*Age of contractual employees amended vide GoI, MoD letter No 22(72)/2017/WE/ID(Res-I) dt 18 Dec 17).

Appendix 'B'

QRs FOR EMPLOYMENT OF NON-MEDICAL STAFF FOR EX- SERVICEMEN CONTRIBUTORY HEALTH SCHEME

Ser No	Category	Age Limit		Basic Qualifi-cations	Work experience	Desirable	Reservation Ex-Servicemen	Contractual fees (Per month)
		For employ ment	For contr actual					
1.	Receptionist/-Clerk /Data Entry Operator	-	-	Graduate/ Class I Clerical trade (Armed Forces)	Minimum 5 years experience.	Computer qualifications Experience of more than 10 years	70%	In lieu Vac (Amdt vide GoI letter No 22D(04)/2018/(WE)/D(Res-I) dt 23 Apr 2018
2.	Female Attendant	53	55	Literate	Minimum 5 years exper- ience in Civil / Army Health institutions	Experience of more than 10 years. First Aid Course	70%	**Rs. 16800/-** (Amended vide GoI, MoD letter No 2D(25)/2017 / WE/D (Res-I) dt 20 Nov 2017).
3.	Driver	53	55	Education –8 Class Class I MT driver (Armed Forces) Posses a civil driving licence	Minimum 5 years experience as Driver	Heavy vehicle driving licence Experience of more than 10 years. First Aid Course	70%	**Rs. 19700/-** (Amended vide GoI, MoD letter No 22D(25)/ 2017/ WE/D (Res-I) dt 20 Nov 2017).
4.	Peon	53	55	Education – Class 8 GD trade (Armed Forces)	Minimum 5 years service.	Experience of more than 10 years	70%	**Rs. 16800/-** (Amended vide GoI, MoD letter No 22D(25)/ 2017/ WE/D (Res-I) dt 20 Nov 2017).
5.	Safaiwala	53	55	Literate	Minimum 5 years service	Experience of more than 10 years	70%	**Rs. 16800/-** (Amended vide GoI, MoD letter No 22D(25)/ 2017/ WE/D (Res-I) dt 20 Nov 2017).

Appendix
Refer GoI MoD letter
No.22(72)/06/US(WE)/D(Res)/Vol.IV
Dated 25th Feb 2014

QUALITATIVE REQUIREMENTS FOR EMPLOYMENT OF MEDICAL/PARA MEDICAL STAFF FOR EX-SERVICEMEN CONTRUBUTORY HEALTH SCHEME

Ser No	Category	Age Limit		Basic Qualification	Work Experience	Desirable Attributes	Reservation For ESM
		For Empl-oyment	For Contr-actual				
1	Radiologist	68	70	A recognized medical qualification included in the first or second schedule of Part II of the third schedule (other than licentiate qualifications) of the Indian Medical Council Act 1956. Holders of educational qualifications included in Part II of the third schedule should also fulfill the conditions stipulated in sub section (3) of section 13 of the Indian Medical Council Act 1956. (ii) Post Graduate degree in the concerned Specialty mentioned in section A or section B of schedule VI of Central Health Service Regulation 1996.	At least three years experience in the concerned specialty after obtaining the Post Graduate Degree or five years experience after obtaining Post Graduate Diploma. DMC Registration is a must	Merit in MBBS, Merit in PG additional qualification if any	60%
2	Laboratory Technician	56	58*	(i) B.Sc.(Medical Lab Technology) Or (i) Matriculation/ Higher Secondary/ Senior Secondary (10+2) with Science from Recognized institution/Board (ii) Diploma in Medical Lab Technology from a Recognized institution.	Minimum three year experience as a Lab Assistant in Medical Lab	-	70%

(*Age of contractual employees amended vide GoI, MoD letter No 22(72)/2017/WE/ID (Res-I) dt 18 Dec 17)

Ser No	Category	Age Limit		Basic Qualification	Work Experience	Desirable Attributes	Reservation For Ex-Servicemen
		For Employment	For Contractual				
3	Pharmacist	56	58*	(i) B Pharmacy from a recognized Institute Or (i) 10+2 with Science stream (Physics Chemistry, Biology) from a recognized Board. And (ii) Approved Diploma in Pharmacy from an Institute recognized by the Pharmacy Council of India and registered as Pharmacist under the Pharmacy Act 1948.	Minimum three year experience	Any Diploma /Course in Specially Pharmacy	70%
4	Dental Technician	56	58*	(i) Should have passed 10+2 with Science or equivalent from a recognized Board or Institution. And (ii) Should have two years Diploma in Dental Hygienist/ Dental Mechanic Course Registered with Central/State Govt. or Dental Council of India	Minimum three year experience in Dental Laboratory	Experience of more than ten years	70%
5	Chowkidar	53	55	Education – Class 8th or GD trade for Armed Forces personnel	-	-	70%

(*Age of contractual employees amended vide GoI, MoD letter No 22(72)/2017/WE/ID (Res-I) dt 18 Dec 17).